



# Homecare Association

## Minutes of the 27th Annual General Meeting

Held at the NEC Birmingham, Piazza Suite 3 on  
Wednesday 12<sup>th</sup> October 2022 at 15:00

Item	Minute	Who
1.	The Meeting was confirmed as quorate and commenced at 15.00.	JT
2.	<b>Apologies for Absence</b> The CEO, Jane Townson, had received apologies from: <u>Board Nominees</u> <ul style="list-style-type: none"><li>• Sharon Lowrie – Be Caring</li><li>• Neil McPherson – Radfield Homecare</li><li>• Mitch Miller – Ashridge Homecare</li><li>• Queenta Tafon – Options Healthcare</li></ul>	JT
3.	<b>Approval of the Minutes of the 2021 Annual General Meeting</b> The CEO, Jane Townson, commended the Minutes of the 2021 Annual General Meeting to the meeting. Members were asked to vote on a motion to approve the Minutes of the AGM in 2021. Proposed by Lucy Campbell – Right at Home Seconded by John Rennison – 1 <sup>st</sup> Homecare	JT



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	<b>The meeting approved the motion unanimously and the motion was declared carried.</b>	
4.	<b>CEO Address</b> The CEO, Jane Townson, gave an overview of the Association's activities, issues and highlights from the year.	JT
5.	<b>Acceptance of the Annual Impact Statement for the period April 2021 to March 2022</b> The CEO, Jane Townson, commended the Annual Impact Report for the period April 2021 to March 2022 and thanked Laura Bridges, Ruby Peacock and the team for their hard work in producing the Report. Members were asked to vote on a motion to accept the Annual Impact Statement. Proposed by Martin Jones – Home Instead Seconded by Lucy Campbell – Right at Home <b>The meeting approved the motion unanimously and the motion was declared carried.</b>	JT
6.	<b>Election of Board</b> <b>Band 1</b> The CEO, Jane Townson, shared that there are 2 vacancies for Board Band 1 representatives (1 – 3 branches). 4 nominations had been received <ul style="list-style-type: none"><li>• Paula Beaney, ProMedica24</li><li>• Mitch Miller, Ashridge Home Care</li><li>• Queenta Tafon, Options Health Care Services Ltd</li><li>• Samantha Whittaker, New Age Care</li></ul>	JT



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	<p>An election was duly held with the following candidates polling the highest number of votes:</p> <ul style="list-style-type: none"><li>• Paula Beaney, ProMedica24</li><li>• Mitch Miller, Ashridge Home Care</li></ul> <p>The aforementioned individuals were duly elected to the Board.</p> <p><b>Band 2</b></p> <p>The CEO, Jane Townson, shared that there are 2 vacancies for Board Band 2 representatives (4 - 20 branches).</p> <p>3 nominations had been received</p> <ul style="list-style-type: none"><li>• Roger Booker, Care Sante</li><li>• Sharon Lowrie, Be Caring</li><li>• Andrew Needham, Trinity Homecare</li></ul> <p>An election was duly held with the following candidates polling the highest number of votes:</p> <ul style="list-style-type: none"><li>• Sharon Lowrie, Be Caring</li><li>• Andrew Needham, Trinity Homecare</li></ul> <p>The aforementioned individuals were duly elected to the Board.</p> <p><b>Band 3</b></p> <p>The CEO, Jane Townson, shared that there are 2 vacancies for Board Band 3 representatives.</p> <p>5 nominations had been received.</p>	



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	<p>In accordance with paragraph 36.2.5 of the Articles of Association one vacancy will be allocated to a predominately state funded organisation and the other to a privately funded organisation.</p> <p>Predominantly state funded (1 position)</p> <ul style="list-style-type: none"><li>• Mario Abajo Menguez, Clece Care</li><li>• Max Wurr, City and County Healthcare</li></ul> <p>An election was duly held with the following candidate polling the highest number of votes:</p> <ul style="list-style-type: none"><li>• Mario Abajo Menguez, Clece Care</li></ul> <p>The aforementioned individual was duly elected to the Board.</p> <p>Predominantly privately funded (1 position)</p> <ul style="list-style-type: none"><li>• Amrit Dhaliwal, Walfinch Ltd</li><li>• Martin Jones, Home Instead UK</li><li>• Neil McPherson, Radfield Home Care</li></ul> <p>An election was duly held with the following candidate polling the highest number of votes:</p> <ul style="list-style-type: none"><li>• Martin Jones, Home Instead UK</li></ul> <p>The aforementioned individual was duly elected to the Board.</p> <p><b>Northern Ireland</b></p> <p>No nominations had been received for the Northern Ireland representative, and as such this position will remain vacant.</p>	



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	<p>The CEO, Jane Townson, paid special thanks to outgoing Board members Dominique Kent for 9 years on the Board with 3 as Chair, Lesley Megarity for 11 years and Sarah Leskinen-Keel for 6 years.</p>	
7.	<p><b><u>Debate of Motions</u></b></p> <p>The CEO, Jane Townson, introduced the proposed changes to the Articles of Association as had been distributed in advance of the meeting.</p> <p>Members were asked to vote on the motion to adopt the changes to the Articles of Association.</p> <p>Proposed by Martin Jones – Home Instead</p> <p>Seconded by Martin Ross – Care South</p> <p><b>The meeting approved the motion unanimously and the motion was declared carried.</b></p>	JT
	<p>The meeting closed at 15:45pm</p>	