#### Workforce Development Funding 2021/22

## RQF CLAIMS – COST SUMMARY SHEET

**THIS FORM NEEDS TO BE COMPLETED & RETURNED WITH EACH CANDIDATE’S CERTIFICATE**

As lead partner for **NAT-WDF-02 (21/22)** Workforce Development Fund Project we are required to ensure that the funding from this project does not result in a surplus/profit. All partners should keep a copy of all paperwork submitted for funding as well as invoices relating to the purchase of the training. (UKHCA reserves the right to request additional evidence to support the claim)

**Name of Organisation ……………………………………………………………………………………**

**ASC Workforce Data Set ID (NMDS-SC) ……………………………………………………………**

**Qualification:**

**Candidate Registration No:**

|  |  |  |
| --- | --- | --- |
| **First Name** | **Surname** | **Candidate Unique 10 digit Learner Number** |
|  |  |  |

UKHCA reserves the right to request written confirmation of costs listed below.

|  |  |  |  |
| --- | --- | --- | --- |
| **Training cost paid to training provider**  **£** | **Less Other Funding**  **£** | **OTHER COSTS**  **to Organisation**  **£** | **TOTAL COST**  **to Organisation**  **£** |
|  |  |  |  |

**Name & Signature of Responsible Officer**

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**Please return to WDF Project Officer,**

**Sutton Business Centre, Restmor Way,**

**Wallington SM6 7AH**